**BRGS Parent Teacher Association AGM**

**Thursday 24 September 2020 7.30pm online Zoom Meeting**

**Minutes**

Present: DE, KG, TDJ, Andy P, FK, Alan P, Adele, SM, ECG, CK, RG, GP, MS, BH, AK, LS, RE, RM, JW, SA, AW, VP, PD, Saira, EW, Evans, Tayyab,

Apologies: LD, ET,

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| **Item** | **Actions** |
| **AGM**  Several new members were present on the Zoom meeting and were welcomed by De the current chair person  Minutes of last AGM on 19/09/2019  These were approved as a true record of the meeting.  Matters Arising  No matters arising.  Chair’s report  A turbulent year. Thanks to everyone for their support and efforts.  All funding bids received from school staff were honoured totalling £8300.00  Fundraising events were: family quiz night, a film night, 200club, easy fundraising and refreshments on parents’ evenings.  Unfortunately, we lost approx. £3500 of income in the 2019/2020 year due to the effects of COVID-19 – parents evenings were cancelled so refreshment income was reduced, the non-uniform day was cancelled along with the raffle.  We have a tough year ahead due to the continuing effects of COVID-19 restrictions. We need to look at boosting the numbers participating in the 200 club and the use of Easyfundraising and Amazon Smile.  A huge thank you to AK who is sadly leaving us after many years on the PTA and for heading up the arrangements for refreshments at parents evenings. DE had arranged for a bouquet of flowers to be delivered to AK earlier in the week.  Treasurer’s report  See attached document. Current account balance £4884.00, this excludes the funds due from 200 club.  The Year 8 bid that was honoured in November 2019 maybe returned as the Year 8 trip to Edale was cancelled due to COVID19.  School Report  School report given by AP (head teacher).  16 cases of COVID19 in school and currently Years 9, 10,11,13 & one form from Year 7 self-isolating. These year groups are currently working on-line with work being set through the google classroom. Teachers are aiming to be available online for help if needed during timetabled lessons.  Parents have now also been emailed to become a ‘guardian’ on their child’s google classroom. They will be notified by email at the end of each day of work not completed. Going forward this will also be used to help parents monitor their child's/children’s independent learning (homework).  Year groups are in their own bubbles within school and staggered lunch and break times are in place. Toilet blocks are being cleaned between break times and pupils have to wear face masks whilst moving around the school corridors.  The school has had a meeting today with the Lancashire Health Protection team and they are satisfied with all the action taken by school to date.  Further guidance has been sent via Insight to all parents regarding action taken by school and information on when to self-isolate. School will keep reiterating this information to parents via Insight.  Further building work was carried out over the Summer break and the roof has now been fixed and is completely water tight.  The science laboratories have also under gone a complete refurbishment. 1 laboratory has now been split in 2 so there are 3 labs in total.  In answer to a question raised AP confirmed that it was not possible for all lessons to be carried out as a google meet with so many year groups self isolating. Pupils had been advised before they left school of the importance of completing their work as the absence was only going to be short term.  AP thanked the PTA for their efforts and support of the school.  Election of officers for 2020/21 school year  All roles were proposed and seconded:  Chair Deborah Evans  Vice Chair Tina Dwyfor Jones  Deputy Vice chair Michelle Sagar  Treasurer Andy Parton  Secretary Karen Gibbons  200 Club administrator Fiona Knapper  AGM AOB  None  **General PTA Meeting**  Minutes of previous meeting – approved as true record.  Treasurers Report – as per AGM  Matters arising: none  200 Club report  141 Members at present. Have lost 12 members over the year.  Current account balance is £8766 but winners from February to September 2020 to be paid from this.  This will leave a balance of £5343.96 to be transferred to general PTA account for bids night in November.  Issues with regards to signatories on the account still ongoing. FK to try and visit Barclays again to get AP as a signatory on the account. The call waiting times are too long to get through to the Barclays mandate team. AP has agreed as a temporary measure payments can be made from the general PTA bank account.  Draws:  April 2020 winning £190.00 Number 19 – MT  May 2020 winning £183.75 number 168 – SL  June 2020 winning £182.50 number 74 – MS  July 2020 winning £181.25 number 105 – CH  August 2020 winning £180.00 number 122 – PB  September 2020 winning £1057.50 number 38 – LF  September 2020 winning £1057.50 number 71 - SB  Further members are needed as the 200 club is our main source of fundraising in the current climate.  The 200 club will be advertised on the PTA social media streams. KG asked that those that are following the PTA Facebook page, or twitter account like and/or share the posts to the media accounts to help reach a wider audience.  KG will liaise with FK to come up with a new sign up process as many people bank online now and can set up standing order payment using their online banking.  Potential members could email the PTA email account, we then check they have access to online banking, allocate a draw number and send this with the 200 club bank details to set up the payment? KG & FK to discuss further away from the meeting.  School Report – as per AGM  Refreshment arrangements  No parent evenings are scheduled for the Autumn term due to COVID 19. AK has passed all relevant paperwork to KG to hold onto until parent evenings resume again.  Future fundraising events  We still have the raffle tickets that were printed for the May 2020 Grand Raffle and are unused. Rossendale Council have confirmed we can still use these as long as a covering letter is issued with them explaining the date change. PTA lottery licence has been renewed already by the treasurer.  Will continue to advertise the use of Stikins, Easy fundraising and Amazon Smile. It was agreed this should be done on a monthly basis. KG to arrange and asked that all members like and share the posts to reach a wider audience.  Non uniform day not possible at present as money cannot be brought into school.  VP suggested an online quiz – he is happy to help arrange this. All agreed this would be a good way to engage with new pupils/families to the school. Further arrangements to be discussed in the PTA Whatsapp group.  AOB  DE to contact school to request that bids provided by 9 /11/2020 at the latest.  **Next Meeting Thursday 19 November 2020 on ZOOM** | ALL  KG/FK  KG/ALL  VP/ALL  DE |
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