**BRGS Parent Teacher Association Meeting**

**Thursday 23 January 2020 7.30pm**

**Minutes**

Present: DE, TDJ ,KG,EG,AK,AP,BH,MS,FK,MD

Apologies: CK,SM,ADELE,ET,CLAIRE,LD

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| **Item** | **Actions** |
| **General PTA Meeting**  *Minutes of previous meeting* – approved as true record.  *New members* – no new members present  *Treasurer’s Report*  Current balance £4268.71 in credit. Report attached. All funds from bids night now awarded a total of £8744.95 paid out.  We have been advised that the bid for the Art Department is being returned to PTA as the trip could not go ahead as planned, sum of £679.00 to be returned.  After checking alternative suppliers for the table tennis table the more expensive option was approved.  Copy of treasure’s report attached  *200 Club report*  Total in bank at present £2828.19.  Currently 156 members.  New member forms will now be handed out at every parents evening to try and maximise numbers. They will also be handed out at the Y7 orientation evenings in June.  The winning numbers will also be published on the PTA social media streams (Facebook, Twitter and Instagram)  Draws:  December Number 173 winning £196.25  January Number 193 winning £195.00  *Matter arising for this meeting*  Film Night – cancelled as only 4 tickets bought so far.  *Grand Raffle*  20,000 tickets to be printed and 3 books (totalling 15 tickets) to be sent home per child. AP to order tickets.  The tickets to be are sent with a covering letter detailing what the PTA has funded for the school in the current year.  Prizes to be :  1st – cash prize of £500.00, tickets will then list other prizes as Venture Photography voucher, meals, hairdresser etc.  Debbie to contact IM about ordering 2000 envelopes.  Draw date is 21/05/2020.  EG to check with office what date everything will need to be in school for tickets to be issued before the Easter Break.  Please advise via the PTA Whatsapp group of any further raffle prizes secured    *School Report*  Given by EG.  A ‘Green Group’ is being set up in school (environmental group). Only staff are aware of this so far however, all pupils will be invited to join/participate.  *Refreshment arrangements*  PTA sell hot and cold drinks and snacks at parent’s evenings throughout the year.  Split into 2 shifts and 2-3 volunteers needed for each shift. Help still needed for 26/03/2020, 11/06/2020, 30/06/2020 and 08/07/2020. AK will send the rota to the Whatsapp group. Please let her know if you can help.  *AOB*  Non uniform day for PTA on 27/03/2020  Whatsapp group – there seem to be people still in the group that have had no input to PTA or attended meetings for a while. It was decided going forward that if no communication/input received for a year for people to be removed from the Whatsapp group.  Event Banners – AP to investigate cost of ‘pop-up’ banners to be used at PTA events/parent evenings.  School Uniform – to continue advertising that we have pre-used uniform available for a donation.  Next Meeting: 21/05/2020 | KG  AP  DE  DE  EG  ALL  AK/ALL |